

Minutes of the Public Works Committee - October 7, 2004

The meeting was called to order at 8:35 a.m. by Chair Manke. Supervisor Nilson led the committee with the Pledge of Allegiance.

Present: Chair Richard Manke, County Board Supervisors James Behrend (arrived at 8:37 a.m.), Karl Nilson, Rodell Singert, David Swan; **Absent:** Hank Carlson and Peter Gundrum

Staff Present: County Board Chief of Staff Lee Esler, Legis. Associate Sandra Meisenheimer

Also Present: Public Works Director Rich Bolte, Business Mgr. Betsy Crosswaite, Engineering Services Mgr. Gary Evans, Building Projects Mgr. Dennis Cerreta, Building Operations Mgr. Mark Keckeisen, Fleet Mgr. Bob Rauchle, Highway Operations Mgr. Steve Geiss, Bob Johnson and Andrew Johnson of Waukesha Metro Transit, Airport Manager Keith Markano, Airport Operations Assistant Micheal Neau, Airport Commission Chair Ray Perry, Budget Specialist Linda Witkowski

Public Comment

Eric Payne (City of Waukesha Alderman) stated he has concerns from a couple of people who live on Buena Vista Ave. in regard to the jail expansion. Children in the neighborhood are hearing bad language from workers on the construction site. Secondly, regarding a residence on Buena Vista Ave., there are dust problems, which might be helped if the construction site was watered. The owner would like this problem handled and would like to hear from someone. Payne asked do you intend to put a fence along the top of the retaining wall? The lights from cars driving into parking stalls at night could be a problem. Also, small children could fall off of the retaining wall. Bolte will report back to the committee as to how these problems are resolved.

Report from Executive Committee Member

Manke said that there is a meeting on Monday, October 11.

Future Agenda Items

- Take the ordinance to demolish house on Northview property off the table (Singert).

Review and Discuss the 2005 Operating Budget for which the Committee Has Budget and Policy Oversight

Public Works:

Bolte stated this budget does not contain the Communications Center. As everyone knows it is being included in the Department of Emergency Preparedness, but administratively this will not occur until July of 2005. Bolte said this is a difficult budget, and they are entering into the second year, perhaps, of difficult times. They continue to reduce the work force of highway operations. There are some expansions of the work force because they will be handling the maintenance of the jail building, but that is the only area where there are increases in the budget. The Public Works budget for 2005 has expenditures of \$23,023,069 and revenues of \$14,498,114 for a tax levy increase of \$579,040 or 7.2%. Jail revenue is no longer in this budget.

Swan asked if it was possible to put in another year of actual figures? Bolte said Witkowski could take care of that. Singert asked about the increase in tax levy. Bolte said that is mainly due to the opening of the jail and new positions in facilities, as well as utility increases. As detailed on page 286, he reviewed the seven significant program and funding changes from the 2004 budget. The position summary shows a decrease of 1.86 FTE positions for a total of 166.91 being budgeted for 2005. On page 289, Bolte reviewed Departmental Objectives in the new format of four categories: Manage Resources with Fiscal Prudence (3), Provide Comprehensive Customer Service (5), Innovate and Seek Continuous Quality Improvement (5), and Retain and Develop a High

Quality Workforce (2). He also reviewed Major Departmental Strategic Achievements from 7/01/03 to 6/30/04.

Bolte reviewed the various programs, page by page, as the committee raised their concerns. He began with General Fund programs. Regarding Property Management, he stated, absent some direction to the contrary, his plans are to demolish the house on the Northview property. Manke said Human Services is working on it, and there are people who might be able to provide a service. Manke said this is an asset that could possibly be used for a treatment program to help many people. Bolte continued on with the following programs: Architectural Services (formerly Building Projects), and the Building Improvement Plan. Esler asked what are some of the big ticket items in this budget for building improvements? Crosswaite replied remodeling the D.A.'s office intake-waiting area, air handling unit replacements and roofing replacements. Bolte continued with Energy Consumption, Contracted Services Management, Facilities Maintenance & Services, Housekeeping Services, Engineering Services, Traffic Control, Permit Processing, and Administrative Services. He also explained the Transportation Fund, which includes County Operations, State Highway Operations (one Patrol Worker is being abolished) and Transit Services (reviewed later). He reviewed the Central Fleet Fund, which includes Repair & Maintenance and Central Fueling and, lastly, the Vehicle Replacement Fund, which consists of the Vehicle Replacement Plan. Bolte said they are spending \$1.9 million next year on vehicles, and the replacement list is on pages 316 and 317 by department.

Transit Services: B.Johnson, A. Johnson and Crosswaite were present to discuss this fund. B.Johnson stated this is a no local levy increase budget. They continue to review certain routes where there will be some changes. Route 218 will change yet this year to operate to Brookfield Square (instead of to 124th and Greenfield), where it connects with a more frequently operated Waukesha County transit route as well as Waukesha Metro Services. Consequently, there should be a boost in ridership. In addition, they will be starting a new route (311), which will connect in downtown Waukesha with the business parks north of I-94 in Pewaukee. This is a CMAQ funded route and has been delayed in starting because of the construction on Highway J. Manke asked about the Quad routes. B. Johnson said they are hanging onto them, but some changes will probably be made. One of the industries being served in New Berlin (Parcel Direct) is being sold to Fed Ex, and it's not clear if Fed Ex wants to continue with it or not.

Motion: Behrend moved, second by Nilson, to tentatively approve the proposed 2005 operating budget for the Public Works Department. **Motion carried 5 – 0.**

Airport:

Markano, Perry and Neau were present. Perry stated that this may very well be his last appearance before the committee. He said they are proud of this budget. It is basically 7% lower than last year. Along with that their tax levy requirement is 20% lower than last year. They are excited about it and haven't given up any basic services in achieving this.

Markano said the mission statement is the same. Total expenditures for 2005 are \$1,030,762 and total revenues are \$829,309 for a tax levy decrease of \$70,000. He reviewed Departmental Objectives and covered the following categories: Manage Resources with Fiscal Prudence (5) and Provide Comprehensive Customer Service (1). He also explained the five Major Departmental Strategic Achievements from 7/01/03 to 6/30/04. He continued with the following airport programs: Building, Grounds & Ramp Operations/Fixed Based Operator; Control Tower & Fueling Operations; and Administrative Services. He reviewed the program description, performance measures, staffing, financial summary, and program highlights for each.

Motion: Singert moved, second by Nilson, to tentatively approve the proposed 2005 Airport operating budget. **Motion carried 5 – 0.**

Review and Make Recommendations on Any and All Position Requests in the Operating Budget for which the Committee Has Budget and Policy Oversight

This item was discussed as part of the operating budgets where applicable.

Motion to adjourn: Singert moved, second by Swan, to adjourn the meeting at 12:02 p.m. Motion carried 5 – 0.

Respectfully submitted,

Rodell L. Singert
Secretary

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